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SUD CANTIERI SpA Pozzuoli (NA)



Regolamento Interno Stabilimento Sudcantieri Marina & Cantiere

Attività di ormeggio, rimessaggio, riparazione, manutenzione di imbarcazioni da diporto ed ogni altra attività collegata alla nautica.

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GENERAL SECTION

Art 1. Rules of conduct

The Internal Regulations have been compiled by Sudcantieri Spa and the observance of these Internal Regulations of the Tourist Landing Place of the company Sudcantieri Spa, with headquarters in Via Fasano 23/31 80078 Pozzuoli - Napoli, (which shortly will be called "Company") will be compulsory for all Users, also for those who use any of the facilities that are in the area of the tourist landing place and its acceptance is implicit from the moment a user enters the structure. Likewise, these regulations must be observed by anybody who, for any reason, is in the said area, even if only transitory. The Company will also have the authority to propose updates and/or integrations to these regulations to make them safer, more efficient and functional for the users. For a continual improvement of the predetermined facilities at the tourist landing place – the Management will also take care of the presentation of the communications, information and recommendations which are necessary to specify better the behavior rules of the users at the landing place. These Regulations will be published on the Company's institutional website.

Art 2. Field of application

Despite the ability of the Administrative State Authorities, the application and observance of said Regulations and all the other legal rules and administrative provisions will be controlled within the precincts of the landing place by the Company or by the Company's staff, who will have a special badge or uniform. Anybody in the precincts of the landing place must observe these regulations and abide by the instructions imparted by the staff. The Company will control and co-ordinate only the facilities directly managed or carried out by third parties.

Art 3. Violations

Any violations noticed and notified by the staff with reference to the previous Art. 2 will be communicated immediately to the Company that will take the necessary measures including the removal of both the yachts/boats and all those responsible for the violation. Should said violations or behaviors be a violation of the legal rules, the Company will report it to the competent Authorities.

Art 4. Prohibition of activities

It is highly forbidden to carry out any kind of commercial, professional craftsman activities, as well as any publicity and promotional activity inside the landing space and on board.

Art 5. Cluttered of common areas

It is forbidden to obstruct the quays, wharfs, service areas, the gardens and all the open space areas with shipping equipment hoods, gangplanks, lifebelts, rubber dinghies, furnishings, objects and material of any kind. If any of the items are found in the above areas they will be removed by the Company at the expense of the defaulting User.

WASTE MANAGEMENT

Art 6. Definition of waste

In Italy the normative definition of "waste" is: any substance or object that the holder disposes of or has the intention or obligation to dispose of. Wastes are classified by the origin in: urban garbage and special wastes;



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and by the danger property: danger wastes and not danger wastes. For more information check following website: https://www.camera.it/parlam/leggi/deleghe/06152dl3.htm

Art 7. Wastes

It is forbidden to throw any kind of garbage – toxic products, used oil, solid waste, (bottles, plastic bags etc.) or liquids (solvents and paints, chemical products, etc.) – debris or anything else in the area of the landing place (in the water, on the quays, piers, in the gardens and parking areas) and in the shipyard (warehouses, hallways, service area) according to Italian regulation. Should there be any damages there will be an administrative penalty by the competent authorities at the expense of the users.

Art 8. Special and/or dangerous wastes disposal

It is not allowed to leave special and/or dangerous wastes within the marina and/or shipyard area; to carry out their disposal, please contact technical office of the structure.

Art 9. Separate Waste Collection

About the other wastes, SEPARATE WASTE COLLECTION is mandatory, according to the Company organization; for that collection all the users must use the bags assigned by Company's front desk.

The on-board crew and external companies authorized by the customers, **must** deposit the bags containing separate waste in the SEPARATE COLLECTION CONTAINERS placed in various places of the property. Otherwise, any costs for disposal will be charged to the customer.

Art 10. Prohibition of spilling into sewer

It is strictly forbidden to lead into the sewers water containing gasoline, fuel or other harmful solvents. Any damage caused, subject to administrative sanctions by the competent authorities, will be borne by the customer or whoever procures them.

UTILITIES MANAGEMENT

Art 11. Utilities use

To get electricity and water, the vessels must connect up to the nearest distributor to their mooring place and they must use plugs that are compatible with the existing installations and rubber hoses with appropriate fittings to save water. If any damage is done to the distributor and to the electricity and/ or water installations – the repairing of the installation will be charged to the users. Furthermore, the electrical plugs, supplied under deposit by the warehouse of the landing place, must be returned completely efficient; if they are damaged the deposit will not be refunded. The Society can't be responsible for any thefts of rubber hoses and electrical plugs left unattended on the quay.

Art 12. Supply and payment of the services

Payment of the electricity and water supply will be via Smart Card, a pre-paid and rechargeable electronic card provided by the Company. The card will be active only for duration of the contractual period, when it expires it must be returned to the Management; any residual credit still on the card will not be given back. If someone loses his card, the credit still present on the card will not be returned. To get a Smart Card, customer must refer to the Hospitality Desk at the landing place.



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INTERNAL PARKING AND CIRCULATION

Art 13. Entry

Vehicle access inside the landing place will be granted only by authorization; a badge will be given to use the automated opening at the entrance. Likewise, the user will have to use the same badge at the exit. Should there be any misuse or violation, the Company will have the authority to immediately ask to remove the unauthorized vehicle and to withdraw the badge. Never will be possible to enter, temporarily too, without having a badge. Access is allowed to those persons who have been granted specific permission by the Structure for loading and unloading.

Art 14. Circulation rules

The vehicles inside the landing place must follow the set itineraries and go at a maximum speed of 10 Km/h on the signs, horizontal and/or vertical. It is forbidden to use acoustic signals, except in case of real need. It is forbidden to use any motor vehicle along the quays.

Art 15. Prohibition of car washing

It is forbidden to wash cars and other vehicles in the precincts of the landing place.

Art 16. Entrance in not working time

Access to the landing place of persons or means of transport in non-working hours must be authorized beforehand by the Management.

Art 17. Parking plans

Sudcantieri reserves the right to mark the parking spaces assigned to customers using numbers, letters or other suitable signs, including horizontal ones. These marks can be brought back on the parking areas. Sudcantieri can form a special list of parking spaces, also called the "Parking Plan". Sudcantieri reserves the right to temporarily change the Parking Plan for safety reasons, maintenance, operational needs, holding events, sporting events or other similar cases.

Art 18. Parking areas

The parking of cars, motorbikes and bicycles is allowed, if necessary, in the destined areas.

Art 19. Authorized parking

In the precincts of the landing place there are parking spaces delimited in blue and are available for Users and Guests. Please note that it's mandatory to leave free parking spaces delimited in yellow, with the indication for "Disabled Area" only for who is allowed. If the above provisions are not observed or if any vehicle parks in an unauthorized area, the Company can request the immediate removal of the vehicle, and charge the offender an amount of 200,00 euros a day in the case of lack of compliance with regulations or the impossibility of immediate removal.

FIRE PREVENTION NORMATIVE

Art 20. Prohibitions

It is strictly forbidden to throw any material, incandescent objects or any flammable substance or goods capable of causing fires within the entire structure. It is absolutely forbidden to light fires and grills that could



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compromise the safety of navigation and fire prevention. Inside the warehouses is compulsory forbitten to smoke otherwise the transgressor will immediately asked to leave the Company area.

Art 21. Expired safety signs

The expired safety signs (warning fires, etc....) must be properly disposed. About this, the Port Authority of Naples has put in place a service for the disposal of expired signals, which can be delivered to the Naples Port Authority office, free of charge, at the technical section. Otherwise, it is possible, during the purchasing of a new kit of signals, to give the expired signals to the seller.

Art 22. Mooring boats: dispositions in case of fire or pollution events

In case of a fire or pollution the Company has all the power and authority and its dispositions must be carried out immediately. However the Vessels must observe the following preventive and general dispositions:

- in case of the spilling of hydrocarbon in the water on the quays or wharf, the person responsible must immediately inform the Company who will then promptly inform the Maritime Authorities and promptly take the most appropriate measures to restrain and limit the damage, and to inform all the nearest Vessels and those that are in the area of the disaster;
- before starting the engines fueled by petrol the User must air the engine room;
- As far as the efficiency of the hull, the electric installation, the anti-prevention installation, the placing of the gas cylinders, pressure containers and anything else instructed by the Maritime Authorities, the Vessels must be in order with the rules and regulations of the classification and certification Authorities;
- in the case of the start of a fire on board a Vessel, the staff of this vessel as well as the staff on the nearby boats must immediately do as much as possible to put the fire out and at the same time inform the Management as fast as possible, who will then immediately notify the emergency to the competent authorities and bodies so as to receive a specialized intervention. In particular the Company must according to its judgment, immediately unmoor the boat with the fire on board and move it to a place assigned for such emergencies.

it is absolutely forbidden to use on board oxyacetylene flame and electric welders; in the case of default, the expenses relative to the intervention due to the fire and pollution, will be charged to the responsible user, plus possible compensation for damages to third parties or furnishings and structures /objects of the landing place.

PETS

Art 23. Pets entrance

Inside the landing place domestic animals are allowed only for the time needed to embark and disembark them, provided that they are on a lead and are wearing a muzzle. Furthermore, they are not allowed to go into the gardens and it is compulsory to remove their droppings with the proper spade and plastic bag. Anyway, all the measures to avoid any inconvenience and trouble to users inside the landing place must be taken.

MOORING SERVICES

Art 24. Company responsibility

The Company guarantees a mooring place but not the consignment and custody of the vessel and any of the owner's possessions. The Company is not responsible for theft, removal or loss of objects, instruments, equipment (ropes, fenders, dinghies, rafts, outboards) removable and non-removable, that could take place



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in the precincts of the mooring place and also on board the Vessels. The Company is not responsible for the theft of boats, cars or their spare parts as well as any damage to persons or things that are in the precincts of the landing place by persons who are not employed by the Company or by things or animals that do not belong to the Company.

Art 25. Mooring plans

The Company reserves the right to mark berths with numbers, letters or other suitable signs. The markings may be placed on the edge of the piers and docks. Company will draw up a special list, also called the "Mooring Plan". Each customer is required to use the berth reserved for him, with the express prohibition of mooring his boat elsewhere. Company reserves the right to temporarily change the Mooring Plan for weather conditions, safety reasons, maintenance, operational and technical needs of any nature, sporting events or other similar cases. The User cannot refuse to vacate the berth for the aforementioned needs. For safety reasons, due to force majeure or adverse weather conditions, any damaged or unmanned boats may be removed by Sudcantieri. Any intervention by Sudcantieri referred to in this article, carried out in a compulsory manner, will be unquestionably charged to the Customer.

Art 26. Technical assistance on board

In particular cases on the user's request, the Company can authorize the course of some technical and restoration services from other firms which have no relations with the Company. In that case the user must request by mail and obtain an authorization to access inside the landing space writing all the activities and the workers' names for the authorization to get on board. The firms will have to arrange in advance with the Company their entrance to the landing place. Furthermore, the entrance of the vehicles of the above firms is forbidden and it is compulsory that the user or his representative is present on board for the whole period the work is carried out by the staff alien to the Company. Should there be any damages and/or theft even after the work has been carried out - the Company will be exonerated from any responsibility.

Art 27. Periods allowed for access to the facility

In the case of work on the vessel, access to the structure is forbidden for external companies on Saturdays and Sundays, on public holidays and when the shipyard is closed.

If the boat is winged for maintenance work, access to the structure will be allowed only during the shipyard's opening hours: from Monday to Friday, from 9.00 to 13.00 and from 14.00 to 17.30. For the entire period in which the boat is on land, it is therefore absolutely forbidden to access the structure on public holidays and when the shipyard is closed.

Art 28. Boat dimensions

The dimensions of the boats, width and length, must not be bigger than those indicated in the contract or in the booking of the relative mooring place. Should the user not observe this rule and does not remove his boat as ordered by the Company, then the staff will remove the boat at the user's expense, the user will also be charged for the payment of the tariff for the mooring place that his boat will be transferred to. If the user likes to change the model of his boat, he must notify to the Company to reformulate a contract and maybe get another mooring place.

Art 29. Mooring and unmooring service

Before entering or leaving the mooring place, to get the best mooring and unmooring service as quickly as possible to avoid unpleasant accidents, the vessels **must** contact, via **VHF channel 72**, the quay staff and wait for the assistance and the go ahead signal for the above indicated operations.



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Art 30. Boats in transit

Vessels of the 'Users in Transit' who don't have a fixed place, must ask for a reservation through Company website (www.sudcantieri.it) completing the specific online form and waiting for an answer outside the harbour entrance. Vessel with no reservation must wait outside the harbour entrance until a place will be assigned following relative information and indication. The duration must be indicated on mooring reservation together with the Transit form when the vessel arrives in landing space. That duration can't be over the 24 hours, except proved necessity or due to force majeure; in all other cases the duration can be extended until there is availability of that mooring place.

Art 31. Quay assistance service

For the best assistance on the quay, the users must communicate in advance any delay or early arrival of the estimated times both for arrival and for departure. Should the vessel be absent for a period longer than 24 hours, the user must inform the Company, indicating the date of departure and the estimated return. The communication must state the time of departure before 8.30 and the estimated return time after 17.30 in the period from October to April and after 19.00 in the period from May to September.

Art 32. Permitted use of mooring

If the users and their vessel will not be in landing space for any period of time, it is forbidden to allow third parties to use their mooring place.

Art 33. Movements within the landing

Any maneuvers within the landing place must be carried out respecting the dispositions communicated by the Company, that can arrange the moving and transfer of the moorings that are necessary in case of an emergency or for particular motivated needs connected with the efficiency of the landing place. If the owner or his workers are not present or if they refuse to carry out the above said maneuvers, the Company will carry them out straight away.

Art 34. Maximum speed in the landing

In the area of the landing place the maximum speed is 3 Knots.

Art 35. Mooring features

The landing, at the quays called Grecale, Sottobanchina 2, 3, 4 and 5, Ansaldo, is equipped with a dual control catenary for the mooring of the prow and the stern from which the anchors of the prow and stern branch off. The user will be responsible for the carrying out of this mooring, even if being helped by the Company staff. The users are forbidden, unless there are circumstances beyond one's control, to drop the anchors. They must only use the mooring equipment installed by Company and they are responsible so required to pay compensation for any damage caused to them. Each Client is responsible for the safety of his own boat with respect to the way in which it was moored, the choice of the type and size of the mooring lines, as well as their state of wear. The submerged polyester ropes supplied by the Company that connect the bow and stern anchors to the quay must be used only to get to the chain to which an adequate mooring rope must be applied to the polyester ropes after which they must be lowered into the water. It is forbidden to wind them round the cleats on board. Each user is responsible for the safety of the way his boat has been moored. The users must protect their own boats with adequate and sufficient fenders; it is advised to cover the fenders. The use of mooring buoys is forbidden and will be removed by the Company at the expense of the offender. In the case of the breaking of the moorings and ropes of other boats during maneuvers of mooring



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and unmooring, the cost of recovery or systemization will be charged to the offender. The Company reserves the right to remove, hauling and storage in a suitable place the unit that does not have the aforementioned mentioned requirements, without prejudice to the insufficiency of fenders. In the latter case, the Company will integrate the number of fenders. Any intervention by Company referred to this article will be unquestionably charged to the Customer.

Art 36. Phone numbers

The person in charge and/or the staff on board the boats less than 15 meters (49 fts) long in the dock, before leaving the craft at the landing place and before leaving the landing place must leave a valid telephone number at the porter's desk for urgent communications. In case of bad weather conditions, it's mandatory to guarantee the presence of someone on board to avoid any damage or accident.

Art 37. Presence on board

For vessels longer than 15 meters (49 fts), security guards must be present onboard day and night.

Art 38. On board toilet-assistance services

The use of toilettes on vessels not equipped with containment coffers, emptying of sewage and/or bilge in the sea water or any other kind of liquid that can cause pollution are not allowed. Otherwise, costumers must use Company's toilets.

Art 39. Boat washing in the Marina

The washing of the units can only be carried out using biodegradable detergents and in any case compliant with those required by laws and regulations for the safeguarding and protection of the marine environment.

Art 40. Meal consumption

It is forbidden to eat or cook on the quays, piers, in service areas and in the gardens of the landing place. Recreational activities are also forbidden.

Art 41. Modification and/or tampering prohibition

No changes or tampering are allowed at the mooring places, and to the water or electricity plugs or other facilities. Any kind of damages will be charged to the users. The edge of the quay of the mooring place of a boat must be left free. Should the protection equipment trigger due to a fault in the User's electrical system, that is for his carelessness, the repairs will be charged to the User.

Art 42. Malfunctions

For any malfunctions to quay's utilities (water, electricity) please call the Company's staff.

Art 43. On board services use

Floodlights and acoustic signals that are not strictly necessary are forbidden within the landing place. It is also forbidden to have generators functioning and to start the main engines of the vessel, except for proven needs, or the auxiliary engines for trials or the recharging of batteries during the following times: before 8.30 and after 17.30 from October to April, before 8.00 and after 19.00 from May to September. It is also forbidden to carry out the above activities between 12.30 and 15.30 in the winter and summer periods. It is forbidden in that time also doing lauding works or any kind of activity that can make any inconvenience or trouble to other users.

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Art 44. Prohibitions

In the waters of the landing place the following is forbidden:

- bathing and swimming,
- diving or underwater fishing,
- fishing with any kind of tool,
- collection of seafood and other shellfish,
- wind-surfing,
- water skiing,
- sports racing with any kind of vessel or self-propelled boat.

It is also forbidden to swim under water near a vessel for checking or repairs. These activities are carried out only by a specialized staff recognized by the Company. It also is forbidden, to users and captains, any operation of welding, wood-working, painting and fiberglass work on board, both inside and outside. It is forbidden the washing and the maintenance of any furniture or vessel's part on quays, piers, gardens and all the landing place;

Art 45. Keep the boat clean

Users must keep the boat clean and in order, otherwise after a specifical verbal notice to user or his crew, the Company can call a third part for the external cleaning of the boat, charged by the user.

Art 46. Boat efficiency

All the Vessels that enter the landing place must be completely efficient for the safety of the moorings, and must be in conformity with the regulations issued by the competent Authorities. With reference to this, the Company and its staff will not be responsible for any consequences.

Art 47. Insurance

It is compulsory for all the Vessels inside the landing space to be insured with a policy for civil responsibility, including any fire damage to other users or to the Company, according to Italian regulation.

Art 48. Pedestrian access and access to docks

Access to the landing space is reserved to:

- the owners and their guests, to the crew and passengers of the moored units;
- employees or trustees of the Company;
- technicians and/or companies authorized by the management of the Marina to access on board for service reasons;
- persons expressly authorized by the marina management.

For safety reasons, access to the cliffs is absolutely forbidden.

It is forbidden to get on the piers by cars, scooters and bicycles, with the exception of the authorized vehicles used in service by employees or collaborators of the Marina.

Art 49. On board equipment

If someone has to enter for any boat needs, please ask for permission first

Art 50. Working request

For any kind of request for works at the Company, customers must refer to the Company's technical office.

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Art 51. Fuel stations

The supply of fuel to the Vessels must be carried out by the pumps at the fuel distribution at the landing place; it is forbidden in the precincts of the landing place, any other kind of supply even partial, by means of mobile tanks or any other system; in case of absolute necessity or lack of fuel the person concerned must ask the Management for authorization.

Boats that moor for refueling must stop only for the strictly necessary time of these operations.

Art 52. Refueling

For refueling, an appointment must be taken by contacting the Company's reception (0815261140).

STORAGE SERVICES

Art 53. Handling, hauling and launching of the boats

Without prejudice to the provisions dictated by the relevant Authorities, the handling, hauling and launching operations of the boats must be carried out with the maximum respect for the safety of the landing space and with the maximum skill and care. The handling and transport of boats is permitted only using the Company's vehicles. The activities covered by this article may only be carried out by personnel of the Company, such as services on individual demand. In order to ensure the safe use of the hauling and launching areas, the following are prohibited:

- stop and transit in the operational area of any vehicle;
- execution of any boat maintenance work, unless expressly authorized by the Company;
- storage of goods, materials and equipment of all kinds;
- parking of boats.

At the end of the above operations:

- in case of hauling: the unit must be immediately removed
- > in case of launching: the unit must quickly reach the reference berth, or move away from Marina.

In any case, at the end of the operations, the staging area and the areas used for the aforementioned operations must be immediately cleared.

Art 54. Documents

The boat documents and a copy of valid insurance certificate must be delivered to our offices at the moment of the boat's hauling, in order to define the ownership and invoice information.

Art 55. Black and grey waters

It is mandatory to empty the black and grey water tanks of the boat before arriving at the shipyard and before boat's hauling.

Art 56. On board objects

The customer is required not to leave on board valuables, electronic equipment, instruments and radios, as well as accessories and equipment (ropes, fenders, tender, rafts, outboard, etc...) placed both inside and outside the boat. Company will not be responsible for any theft. The owner customer is also asked to well close the doors of the boat and leave a telephone number at the reception. Company is not responsible for any thefts on board when external companies have worked on the boat and / or when the above requirements have not been complied with.



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Art 57. Vessel Crew

The captains and sailors will be able to work on the boats only if authorized with the appropriate form (SGI090MOD) available at the reception, from 9.00 to 13.00 and from 14.00 to 17.00 and only on Tuesdays, Wednesdays and Thursdays. If the vessel is being processed by the shipyard, captains and sailors will have access from Monday to Friday - from 9.00 to 13.00, from 14.00 to 17.30.

Art 58. External firms

External firms will be able to work on boats only if authorized with the appropriate form (SGI090MOD) and after they have to specificize the kind of the works to do (SGI094MOD), Access will be allowed only on Tuesdays Wednesdays and Thursdays from 9.00 to 13.00 and 14.00 to 17.00 In addition, external companies will have to agree in advance the entrance time with the reception. The assigned personnel to work on the boats, authorized to access the shipyard, must be equipped with a identification badge. In addition, the workers must equip themselves with a protective helmet, safety shoes and any other required PPE by the activities to be carried out on the site, otherwise they will not be allowed to enter the site area at all.

Art 59. Access to the vessel

In order to have access to the vessel, third persons and firm, invited by the costumer, must come with his representative person.

Art 60. Prohibitions

It is absolutely forbidden for customers and captains to carry out WELDING operations on board the boats, both in the warehouses and on the yard, to carry out internal and external CARPENTRY, PAINTING and/or FIBERGLASS works. Inside the warehouses is compulsory forbitten to smoke otherwise the transgressor will immediately ask to leave the Company.

Art 61. Boats washing in land

The boat washing, subject to the authorization of the personnel in charge by Company, must be carried out using its own hoses to be attached to the non-drinking water supply points, and with the exclusive use of biodegradable products and in any case compliant with those required by law by the rules for safeguarding and protecting the environment.

Art 62. Use of toilet-assistance services

It is strictly forbidden to use the toilets on board when the vessel is on land. Toilets are available to sailors and external companies in the office building at the ground floor.

Art 63. Use of grey trolleys

It is forbidden to use the grey trolleys to transport waste or mechanical parts.

Art 64. Use of Company's equipment

It is strictly forbidden to transit and stand in the WORKSHIP, CARPENTRY AND WAREHOUSES departments. It is strictly forbidden to use overhead cranes, pressure washers or any other machinery present on landing space.



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Art 65. Work request

For any kind of request for works or any work's estimates, customers must refer to the Company's technical office.

The Company regulation reference is always the one in Italian language.